

Internship Report

Title of the report: Recovery Support to Flood Affected Families in North-Western Districts of Bangladesh

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1. Summary of the facts

Background and Context:

Gana Unnayan Kendra (GUK) started its journey in 1985 as a community led non-government organization with the efforts of a group of dedicated social workers for the purpose to reduce poverty by bringing about positive sustainable changes in the lives and livelihoods of disadvantaged poor people in remote areas especially in the river islands of Teesta, Brahmaputra and Jamuna of Gaibandha district in Bangladesh. Presently GUK has been working in eleven north-western districts of the country i.e Gaibandha, Rangpur, Kurigram, Lalmonirhat, Nilphamari, Dinajpur, Panchagarh, Thakurgaon, Bogra, Joypurhat and Kustia.

Most of the working areas of GUK are poverty and disaster prone. The people of these areas have to lead their life by struggling against flood, river bank erosion, drought, cold spell, and seasonal food crisis almost every year. Economy of the area is completely dependent on agriculture, which cannot ensure working opportunity for the large number of landless day laborers round the year. During the lean period of work, the poor and extreme poor people do not have any other option than selling their labor in advance. Many male members of families have to go to other places of the country in search of work, leaving the women and children of their families behind in big uncertainty.

Social status of women is still not good. Although they have to work day and night to take care of the children and other homestead works, they have no proper recognition. They have very limited health support and rights awareness. Different types of superstitions, religious fanaticism and backward social dogmas at rural areas have been dominating the life of women.

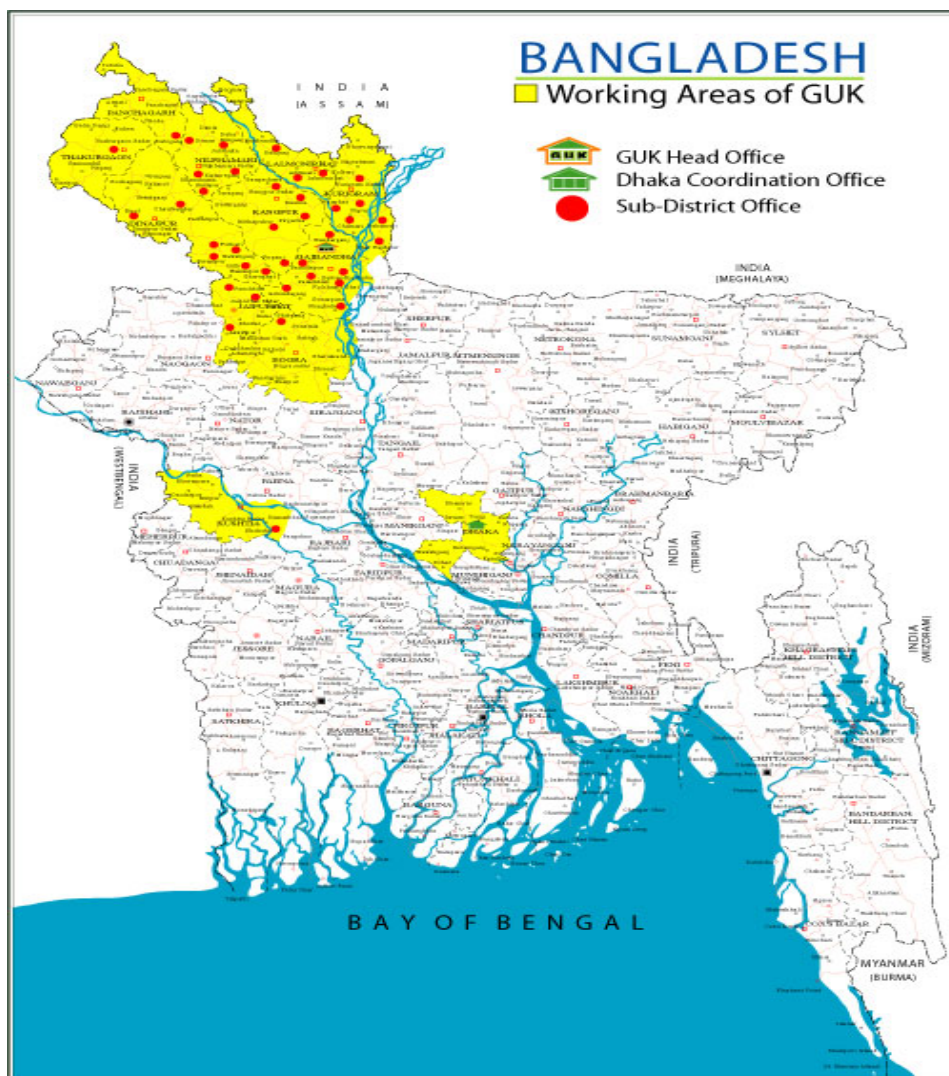
GUK has been trying to alleviate poverty by bringing positive changes in their lives and livelihoods creating reasonable opportunities. Through continuous and sincere efforts, GUK has so far achieved significant successes particularly in the areas strengthening leadership quality of grassroots poor, empowerment of women, ensuring employment and livelihood of poor and extreme poor men & women through capacity building, skill development & job placement of poor young girls & boys, disaster management, emergency response & rehabilitation, health and sanitation, access to local resources, education, disability mainstreaming and mass awareness in changing of people's mindset.

According to the targets of SDGs and other development goals it is evident that a long way to go further to ensure a dignified and secured life of the grassroots poor and extreme poor people in Bangladesh.

Considering this, GUK is trying to move forward with new & innovative ideas and to expand its interventions in more remote and disadvantaged areas.

Human Resources:

Position	Male	Female	Total
Senior Management level	07	04	11
Mid level Management	25	18	43
Field level Management	75	41	116
Field level staff	405	337	742
Support Staff	30	12	42
Temporary staff	120	170	290
Total	662	582	1244



Working areas of Gana Unnayan Kendra

Cross Cutting Issues:

- Gender
- Disaster and Environment
- Disability and ethnic minority
- Child Protection

Strategic Objectives:

01. Human resource development and sustainable institutions building
02. Quality education for all children
03. Sustainable livelihood for poor and extreme poor
04. Gender equality and women empowerment
05. Community resilience on disaster management focusing climate change
06. Health, nutrition and WASH
07. Good governance and democratic environment.
08. Action research and innovation

People Involved with GUK

Total families (Direct Beneficiaries)	: 1,55,750
Civil Society People	: 1,13,200
Volunteers	: 500

GUK has some service sectors to provide support and services to the community people;

- [ICT Center.](#)
- [Technical and Educational Institution.](#)
- [Rehabilitation and Physiotherapy Center.](#)
- [Training and Learning Center.](#)
- [Community clinic.](#)
- [Mother and Child Care centre for staff members](#)

During my internship I worked in the department of Disaster Management and Climate Change.

2. What I did and what I have learned

During my internship in Gana Unnayan Kendra(GUK), I am working with the Recovery Support to Flood Affected Families in North-Westin District of Bangladesh. GUK in partnership with Christian Aid is implementing Flood Recovery Project activities in Fulchari, Gajaria and Fazlupur union of Fulchari Upazila and Kapasia union of sundargang Upazila to reduce food insecurity and restore livelihoods of 1382 Flood affected households and initiating activities as cash for Livelihoods, Cash for work and also Training for Livelihoods Development. The initial and very important part of a project is to identify the target group which will get all supports from the project. As the eligibility of the beneficiaries, project has some selection criteria which were-

- Severely affected by flood
- High level of loss of livelihood (harvest/livestock/business/other livelihoods)
- Low level of income (poverty ranking) small and marginal farmers (landless farmers)
- Families whose houses and property were damaged away during the flood
- Presence of vulnerable people in the households
- Socially vulnerable household (women headed households, elderly headed households)
- Lack of capacity to start a livelihood activity, including day laborers with no means of income

To identify project target group as beneficiary, project had to maintain required processes which we are follows –

- Inform local Administration
- Union Level Project Inception
- Community Consolation
- Household Level Survey
- Draft list Preparation
- Survey Crosschecking
- Find List Preparation, Sharing and Endorsement
- Accountability

Inform Local Administration

At the project opening stage at fields, my supervisor communicate with the Deputy Commissioner of Gaibandha and submit a letter to inform him about the project name, donor, objective, duration, budget, interventions, working areas, beneficiary's number and other relevant information. Our team is organize inception meeting with Upazilla Administration and other stake holders on 20 and 25 September 2016. During discussion, our team informs him

about the beneficiaries' selection and project implementation process. On behalf of administration, the UNO and other participations of the inception meeting gave some advice about beneficiaries' selection, coordination and monitoring to achieve better result. In this part I learn how to work with a team and how to inform the Local Administration.

Union level project Inception

In this process, I with my team communicate with UP Chairman of project working unions and set date & time of union level project inception meeting and also invite relevant stakes to participate in that meeting. The objective off the meeting was to inform the local elected bodies about the project goal, supports, beneficiary selection criteria and process and to identify the vulnerable areas of their locality. The meetings were chaired by the respective UP Chairmen where all UP Members were present. At first our team discussed about the project details, the meeting objective and area of coordination to the audiences. There the UP bodies led by the Chairman prepared vulnerability maps, identify response areas and approximate numbers of flood affected households and area wise numbers of eligible beneficiaries'. The house took decision that the project beneficiaries would be primarily selected based on the community opinion trough community consultation meeting. For this, project prepared plans for community consultation meeting in different areas with the help of ward members and community representatives, in these plans, mentioned the meeting date, time, venue, responsible person and ways to invite community to attend in those and other issues. I learn in this part how to communicate with the local level Government people.

Community Consultation

Community Consultation meetings were the first events to interact directly with the communities. The objective of this event was to prepare primary lists of beneficiaries in participation of communities so that the project could support to the actual and most vulnerable households. My team conducted community consultation meeting in different areas in the project locality where different level of community people was present, UP & community leaders play a vital role to gather the community. After a short brief about the project, the community people are dividing in some groups lead by a community representative assign by them. The group leaders took & listed the names of households who could be beneficiaries. After listing, the leaders announce the names in front of the community to validate those. The primary lists contained 10% additional names of total actual target to select the actual numbers of beneficiaries by visiting and verifying households physically.

Household Level Survey

The most important and learning part is household level survey. Is this part I have to learn how to build rapport and make a public relation? During household level survey, our team identified the eligible beneficiaries considering some key factors as their household condition, source & level of income, livelihoods recovery status which they lost due to flood, persons with disabilities, families consisting widow, aged, lactating & pregnant women, school going

children, chronically sick person, involvement in other recovery programs and others. Completing everyday's tasks, we all shared our update with project management and project assigned person filled the beneficiaries database based on the filled survey check list. We did our job with efficiency and using maximum justification.

Draft list Preparation and Sharing

After completing household level survey, we prepared a beneficiaries list based on the survey data. For more validation and establishing transparency & accountability, our team leader share the draft list in project working unions with the LGs, social elites & the community. Copies of draft were hanged at UP notice boards & different places in the working areas. During & after sharing the draft list, all stakes provide their opinion & feedback on the list to make it more valid without any gaps.

Survey Crosschecking

Identified some gaps and based on the feedback of LGs, local elites and community, our team has conducted 100% crosschecking of previous survey and some of new survey at field level with the support of plan team. We also play our role more accurately and we have done this alternatively each other fields. After conducting the survey cross checking & some of new survey, some households were included as beneficiaries and some were excluded from the list based real context.

Final List Preparation, Sharing and Endorsement

At this stage, I with my team prepare a final beneficiaries list from the project side & share at working unions. There they review the list and after analysis for more validation, all of them gave their consent as it final. President of Project Implementation Committees & project Coordinator of GUK signed on the hard copies of beneficiaries list as proposers, finally the respective UP Chairman and UNO signed on the list as their approval and the list became Final Beneficiaries list for which the project took decision to provide its supports. After finalization, all beneficiaries received cards from the project as their identity.

Accountability

It's the last part of my work. Our team maintains strong and effective coordination, sharing with all relevant stakes as plan team, LGs, Social Elites and the community during the whole process selection for establishing accountability. Especially the community had easy scopes to provide their complaint, feedback & opinion to project management as well as to plan, the project have address those and take initiatives to minimize their issues in effective & positive ways.

What I have learned in my Internship

Reflecting on my experience at GUK, the internship programme has made immeasurable impacts in my aptitude in varied fields such as: Team work, report writing, progarmme

organization and coordination, Monitoring, observation, supervision, practice of public relation. The internship programme has broadened my base knowledge; I also know how to work in grass route level. During my internship GUK has given me the opportunity to participate in a three days long training on “Gender Inclusion In Emergencies considering Humanitarian issues” which was supported by Christian Aid. In this training I learned about Gender Equity and Gender Equality, Difference between Rights and Human Rights, Concept of Gender & Difference between Gender and Sex, Gender Discrimination, Patriarchy & it’s Impact on Gender Equality, Gender Analysis, Rights and Disasters, what is Inclusion?, 7 Steps of inclusion process in DRR/HER and Inclusive Disaster Risk and Vulnerability Analysis. Now I know what I am doing Gender Inclusion during emergencies. This internship increases my knowledge about disaster and climate change, during flood time how they can survive. Basically, the internship period is the most learning part of my life.

3. Self-Evaluation

During my 3 months of internship period in Gana Unnayan Kendra I have learned so many things; it increases my field level experience. As selection of beneficiaries is a team based work so everyone have different type of duties and responsibilities, everyone should be liable about their duties and without co-operation it is not possible to working with a team. I had never been included in any team before. This is the first time I know how to formation a team. To working with a team everybody’s has so many duties and responsibilities. I always try my best to fulfill my duties. A successful completion of the project is depending on a good team work. one other thing I learned that it is easy to make assumption that the others on our team will want to work in the same way or on the same task or even they have the same goals. In the long run it is better to start with a check in with everyone on your team that expectations are much more explicit. Our ability to value and honor the interests and skill of each team member has vastly improved through the focus on teams and team functioning. This has, in turn, made our team much more productive and creative in addressing our task. For all of this team work is really increases my field level experience.

As my working area are Fulchori, Gajaria and Fazlupur. It basically floods affected area and these areas are so far from the main land. Boat is the only transport system there. But challenge is that during dry season the boat are not move everywhere. So people face a lot of problem. Sometimes people have to walk 8 to 10 kilometer for visiting market or searching for job. There is no health facilities and infrastructure in char areas, when they are sick they have to move in the Upozila Health complex. During flood time the situation is too bad. Diarrhea and skin problem is the common disease in this time, pure drinking water is not available, maximum deep tube wells are going into water. During flood most of the poor people lost of their houses, chattels, belongings even land. People of chars fighting with poverty round the year. Another challenge is the fighting with the river erosion. River erosion is one of the major problems in char areas. Sometimes poor people are lost everything by river erosion. They are landless and houseless in one night. Some of them are trying to displaced and moving to the

slum areas. I never have seen this kind of situation in my life. It is exiting learning for me that will help me to build my future.

There is little number of beneficiaries out of huge number of victims. So selection of beneficiaries is sometimes more difficult. We face some challenges during this selection. When we were conducting household survey we realize that most of the people are poor and everyone tries to put his name in the list. But it was very difficult for the team because number of beneficiaries is few. Sometimes local leaders try to imposed or forced to the team member put some names in the list. Union Parishad member also try to put some names in the list. In this time we have to handle this situation and negotiate with them.

As my internship area is Gaibandha and my home district is also there, I have not face any language barrier there and it's easy for me to communicate with the char people. During household level survey I am trying build rapport with the beneficiaries. To talk with I know how they are surviving during the disaster time. They told me about their sorrows, every year during flood time they have been faces many types of problems like safety, sanitation, food, shelter. Sometimes they lost their cattle which are the only asset to support their livelihood. During data survey I realize how the people live, how people fighting against natural disaster, life is very difficult here. In this internship I have to communicate too many peoples and different type of people, so my communication skill is increasing and that will help for my future career.

As women and child are the most affected in disaster period, so women led response can ensure the more participation of women and child from a community. Most of our beneficiaries are women and child. I found women's are very easily accepted by the community. It gives them an environment that can always be a good support also for them during an emergency. Involvement of women's the participation in decision making process lead to their empowerment and the project also be monitored effectively.

During my internship Gana Unnayan Kendra has given me the opportunity to participate in three days long training on "Gender Inclusion In Emergences Considering Humanitarian Issues" which was organized by AKK and supported by Christian Aid. It was not only training for me, it was eye opener to me to know about the gender relation in our society. I realize how gender discrimination and patriarchy is relevant in our life. No one can say that she does not face any type of discrimination in her life, by born we are still habituated it. We are always influenced by the patriarchal and which is still dominating to our society and culture. As a result the women are depriving from her birth to death. Another important thing is some of are even not know what is our rights and what is human rights. That's why when women fall in troubles or influence any type of discrimination she does not know what to do. In this time sometime she was blaming by people and she was broken by herself. I think we all have to know about our rights.

In this training I also know about rights and disaster. Every individual has the right for protection and assistance at times of emergences, International humanitarian laws and

national legislations do protect affected populations during emergency situation. Even everyone have the right to development the communities living in disaster prone areas have the right to protect their development efforts and achieve sustainable development and this can be achieved through disaster risk reduction. As such, a specific human rights based approach for disaster risk reduction should be developed. A disaster not only comes alone, when it comes some critical issues also attached with it like hazard, risk, vulnerability and capacity. These are the main effect during disaster time.

The main topic of this training was Gender Inclusion In Emergency. We always noticed that during disaster women, children, person with disability and old ages people are mostly vulnerable are mostly affected. When we taking any programme or activities we should consider above mentioned group of people. From the discussion among the team members we decided the following activities may undertake for gender inclusion-

- Recreation center for the children(girls and boys)
- Provide food support for children
- Wash and sanitation support especially for the women and personally disabilities
- Provide spatial needs for pregnant and lactating women
- Spatial attention for safety and personal security for younger girls

However the training has given me a primary knowledge and experience for Gender inclusion in emergency. It would be very helpful for my future carrier.

[Recommendations and Suggestion](#)

This internship programme has given me the opportunity to work closely in a team. The most important lesson I have learned the team work is not a optional thing in development sector. We have to have a better understanding team people with a common goal of serving community better. The success of the mostly depends on the quality of the team work. The team work process allowed us to give value that each member brought to the team and acknowledge that and it was also one of the main key for functioning team work properly.

This internship increases my communication skill. I think i am so flexible to working with a team and to communicate with people. Within a short time I can make a cordial relation with the poor people, as I am a women and it was a women led beneficiary's selection so it was easy for me to communicate with the local women.

The level of beneficiaries is little but victims are huge. If we can provide more relief for them then it would be more helpful for them, but it was a project and it has a limitation, so we cannot do anything without the permission of project manager.

The internship time period is too short to understand or get engaged with community. If I take more time then I can more evaluate myself. But first time I faced the reality how chars people survive to save them from natural disaster. Flood, river erosion is the common problem of them and they have to lose everything including their land. Char life is more difficult than the normal land life. I enjoy total field level experience there.

The training was really helpful for me; I know many things from here and now I know that in emergency how can I effectively response to the community. In disaster time women, children, old ages, person with disability are more vulnerable and most affective. So, during disaster time first we have to look this people, we have to help them as early as possible and ensure their safety first. The training was really helpful for my future carrier.

Conclusion

It was an excellent experience working in field with the community people; it helped me to understand them. Through this programme I got the opportunity to participate in three day long training on Gender inclusion in Emergency. There was a lot of knew things to learn. As I had to stay visit household frequently I properly understand their living styles what enriched my experience and it was very helpful for my future carrier. However I am very grateful to Brac University and Gana Unnayan Kendra(GUK) for giving me this opportunity of the internship.

Gana Unnayan Kendra(GUK)

Nashratpur,Gaibandha

Recovery Support to the flood affected families of North –Western districts of Bangladesh Project (Funded by ECHO)

Date: 20/09/2016

Community Consultation Meeting (CCM) Report

Introduction:

GUK has organized Community Consultation Meeting (CCM) with different wards under the assign Unions. A significant number of flood victim people were present this consultation meeting. In that meeting primary beneficiary were selected.

Objective of the Consultation Meeting:

In that meeting discussed with community about the beneficiary selection criteria. The following beneficiaries were discussed in this meeting.

- Flood affected family.
- Disable Family.
- Gender & age marker.
- Chronically sick.
- Pregnant and Lactating Mother's HH.
- Women and Child Headed Family.
- Migrate/Displace in other place due to flood.
- No own land.
- There is no earning member in family.

In that meeting also discussed that after enlisted of the beneficiary all of the HH will be surveyed by a physical observation. Besides that, we also discussed who are not eligible for this support within the participants. The following criteria were discussed.

- VGD card Holder.
- Freedom Fighter card holder.
- 40 day's activities by UP
- Caritas card Holder.

- Last flood victims support getting BDT.5000 work by GUK
- Similar support getting from other Organizations.

Key Information of this Consultation Meeting: Total = 18 Meeting

SL #	Name of Upazila	Name of Union & Ward #	Venue	Orientation Date	Total Present People	Female	Male	Disable
01	Fullchori	Gojaria	7,8,9 No ward Village:- Bausi,Nilkhutti,Ka marpara,collagepara,Balur,Tnt,Bos undhara	22/09/16	128	116	12	5
			1,2,3,4 No ward Village:Katlamari	23/09/16	142	133	09	6
			5,6 No ward Ziyadhanga, Golna	26/09/16	120	110	10	4
02	Fullchori	Fullchori	6 No Poschim Gabgahi	22/09/16	90	73	13	3
			6 No Purbo gabgasi	22/09/16	24	22	02	01
			2 No Pepulia	23/09/16	136	120	16	01
			3 No Tengrakhandi	11/10/16	504	498	06	03
03	Fozlupur	Fozlupur	06 No ward Moddho khatiyamari	04/10/16	96	86	10	05
			04 No ward Chondonshor	04/10/16	37	34	03	0
			09 No ward Dokhin Khatiyamari	05/10/16	65	59	06	01
			09 No ward Dokhin Khatiyamari	06/10/16	33	31	01	0
			Purbo Khatiyamari	07/10/16	62	58	04	03
			06 No Ward Uhttor Khatiyamari	07/10/16	53	45	08	02
04	Sundor gonj	Kapasias	2 No ward Badamer char	22/09/16	46	42	04	02
			6 No ward Kajiyar Char	22/09/16	61	57	04	03
			6 No ward Vati kapasias	23/09/16	68	57	11	02
			5 No ward	23/09/16	65	58	07	03

			Vati kaspasia					
			4 No ward Lalchamar	23/09/16	96	93	03	04

Outcome of the Consultation Meeting:

Each and every consultation meeting was completed meaningfully. We finalized the para wise beneficiary survey .

CERTIFICATE

This is to certify that

Mr/ Msc ~~AFSANYA FERDOUSI SHARMA~~... has
successfully completed a training course on

Gender & Inclusion in Humanitarian Response

from 31 October-02 November, 2016

Organized by
Amra Kaj Kory (AKK)

Conducted by
Network for Research and Training (NRT), Bangladesh

Supported by
Shifting the Power



Okhil Chandra Bairagi
Course Coordinator



Sanaiyya Faheem Ansari
Course Facilitator



Shamina Akter
National Manager
Shifting the Power

Let's SHARE and SHIFT the POWER

অর্ধের খাতভিত্তিক ব্যবধার

খানা	স্বাধ পরিচয়	চিকিৎসা	শিক্ষা	আবহরণ কাঙ্ক্ষ	অন্যান্য

প্রশিক্ষণ ও কাজের সাধারণ নিয়মাবলী:

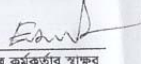
১. নির্ধারিত সময়ে প্রশিক্ষণ ও কাজে যোগদান করতে হবে;
২. নির্ধারিত সময়ের পরে কাজে যোগদান করলে ঐ দিনের কাজের হাজিরা গ্রহণ হবে না;
৩. কোন কারণে হাজিরা বাদ পড়লে নিজ দায়িত্বে হাজিরা নিশ্চিত করতে হবে পরে অভিযোগ গ্রহণযোগ্য হবে না;
৪. নির্দিষ্ট পরিমাণ কাজ শেষ না হওয়া পর্যন্ত দিনের মজুরী গ্রহণযোগ্য হবে না;
৫. পূর্ব ঘোষিত তারিখ অনুযায়ী মজুরী প্রদান করা হবে;
৬. টাকা গ্রহণকালে এই কার্ড সাথে আনতে হবে;
৭. লাইনে দাড়িয়ে শ্বেলার সাথে টাকা গ্রহণ করতে হবে;
৮. দলের সকল নিয়মকানুন মেনে চলতে হবে;
৯. শ্বেলা বিরোধী কার্যকলাপ থেকে বিরত থাকতে হবে।

পরামর্শ ও অভিযোগ:

০১৭৬৬৬৬৭৪৭৯/০১৭১২৯২৪৪২০/০১৭১৩৪৮৪৬২৯



প্রকল্প সমন্বয়কারীর স্বাক্ষর
Joya Prasad
Project Coordinator
NW Recovery Program (C-1)
Emergency Response Unit



প্রকল্প কর্মকর্তার স্বাক্ষর
Esmat Zehran
Project Officer
NW Recovery Program (C-1)
Emergency Response Unit

"নিজের কাজ নিজে করি অভাব থেকে দূরে থাকি"



বাংলাদেশের উত্তর-পশ্চিমাঞ্চলে বন্যার অতিপ্রকৃত পরিবারের জন্য পুনরুদ্ধার সহায়তা প্রকল্প
Recovery Support to Flood affected families in North-Western districts of Bangladesh
বাস্তবায়নে: গণ উন্নয়ন কেন্দ্র (GUK) সহযোগিতায় ক্রিস্টিয়ান এইড (C.A)

অর্থায়নে: ইকো (ECHO)

উপকারভোগী কার্ড

উপকারভোগী নং	২৪১১
কার্ড নং	৩৪১১



উপকারভোগীর নাম:	শ্রীঃ বিক্রম মিস্ত্রী	
পিতা/মাতা/স্বামীর নাম:	শ্রীঃ জিঃ মিস্ত্রী	
গ্রাম এবং ওয়ার্ড নং:	৩৪১১ - ২	ইউনিয়ন: ৩৪১১
উপজেলা:	শ্রীমঙ্গল	জেলা: গাজীপুর
জাতীয় পরিচয় পত্র নং:	২২২১৬৩৩৮১১১১	

স্বামী/মনোনীত ব্যক্তির নাম:	কম্পনা গোস্বামী
পিতা/মাতা/অভিভাবকের নাম:	শ্রীঃ কম্পনা গোস্বামী
জাতীয় পরিচয় পত্র নং:	০২২১৬৩৩৮১১১১



