

Internship Report

**Title of the report: Internship Experience at James P Grant School of Public Health,
BRAC University**

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Acknowledgement

First I would like to thank Dr. Sabina Faiz Rashid, the dean of James P Grant School of Public Health, BRAC University for giving me the opportunity to do an internship within the organization. For me it was a unique experience.

I also would like all the people who I worked with in the office. With their patience and openness they created an enjoyable working environment.

Furthermore I want to thank Muhammad Tariqul Islam, my direct supervisor with whom I worked. He helped me a lot with all sort of works. He gave me the opportunity to do new things and encouraged me for innovation. We experienced great things together and they have shown me a beautiful part of their country.

I would also like to thank all the faculties of MDMP. With the help of their teachings I was able to enhance my knowledge. I hope I can excel in my field using those lessons. At last I would like to thank Mr. Sultan Mohammed Zakaria, my internship faculty supervisor. He helped me with my internship report. Without his support and guidance It would have been difficult for me to complete my internship report.

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2 Background of James P Grant School of Public Health

The James P Grant School of Public Health (JPGSPH) aims to transform the current system of health delivery through its commitment to contribute to high-quality education and research. Founded in 2004 as the public health wing under BRAC University, the School draws on the inspirational leadership of James P Grant, former executive director of UNICEF, after whom the institution is named. The focus of JPGSPH is to provide access to education, research, training and advocacy through integration and innovation. The School uses a multidisciplinary and cutting-edge approach which places experts in the service of society, and train the next generation of global and national health leaders. This practical conversion of knowledge at JPGSPH is applicable in both local and global contexts.

Based in Dhaka, Bangladesh, JPGSPH aspires to become a worldwide leader in interdisciplinary global health education by promoting and providing public health, nutrition, midwifery and nursing education and training to harness knowledge and expertise in pursuit of health equity. At the same time, the School catalyzes and conducts groundbreaking research based on contemporary global health issues, responding to the changing nature of infectious and viral diseases as well as influencing policy at both the national and global platform through advocacy and evidence sharing.

Since its inception, more than three hundred students representing 26 countries in South Asia, Southeast Asia, Africa, Australia, North and South Americas, and Europe have graduated from JPGSPH. Graduating students have moved on to work for their respective governments, national and international NGOs and with various donor and UN agencies. Additionally, universities and research organizations have also employed a large number of our Masters of Public Health graduates.

2.1 Centres of excellence at JPGSPH

The goal of the JPG School of Public Health is not only to impart knowledge but also to act as a centre of excellence in knowledge creation through research and training that connects with practice.

2.1.1 Centre for Gender, Sexual and Reproductive Health Rights (CGSRHR)

The Centre of Excellence for Gender, Sexual and Reproductive Health Rights (CGSRHR) formerly known as Centre for Gender, Sexuality and HIV/AIDS (CGSH) was initially formed as a Collaborating Centre between UNAIDS and BRAC University's James P Grant School of Public Health in 2008. Since then CGSRHR has evolved into a Centre of Excellence dedicated more broadly to research, policy, advocacy and training activities in the arena of gender, sexual and reproductive health rights, sexuality and rights in Bangladesh and in the region.

2.1.2 Centre for Universal Health Coverage (CUHC)

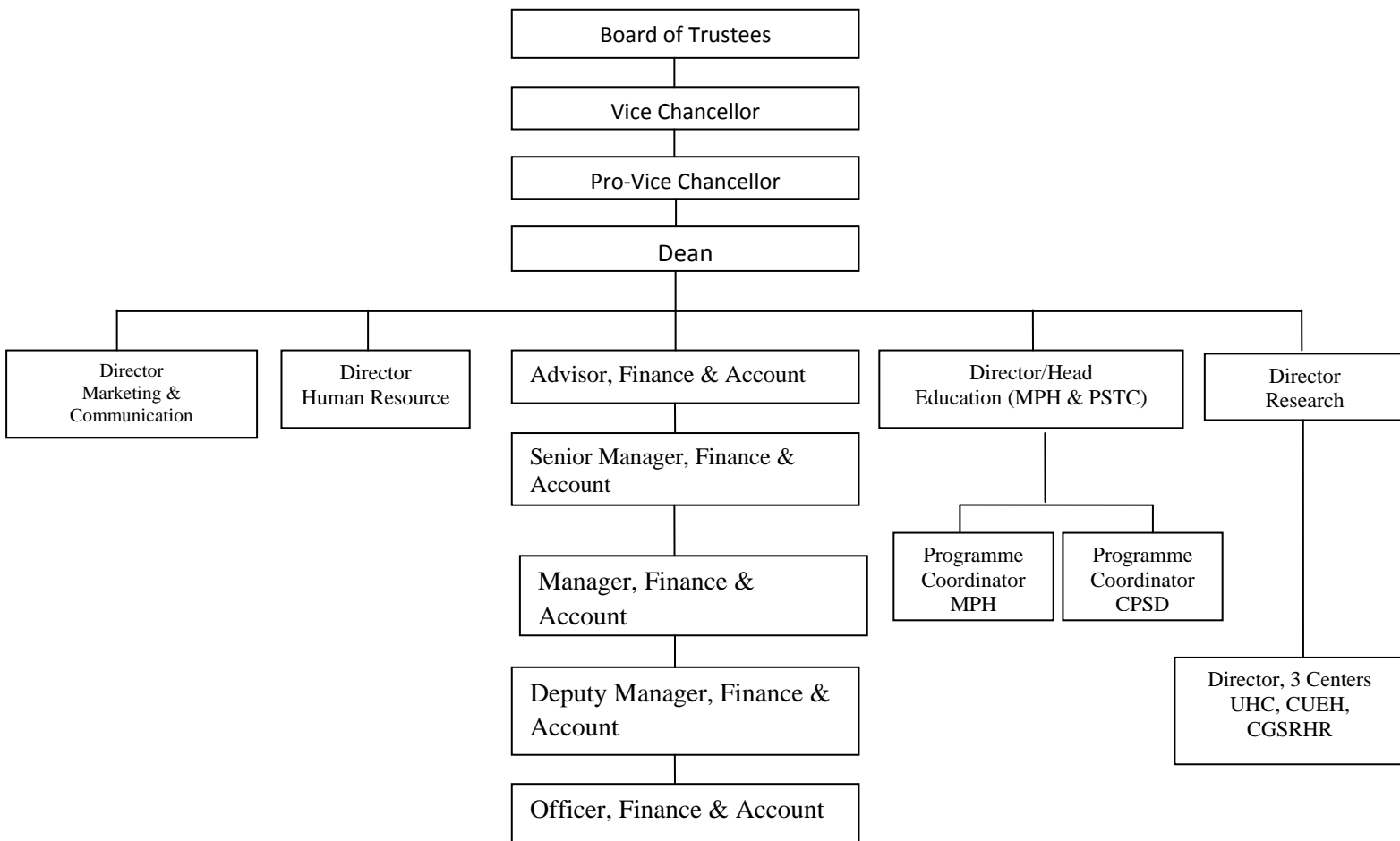
James P Grant School of Public Health (JPGSPH) established a Centre of Excellence on Universal Health Coverage (Centre) with generous support from the Rockefeller Foundation to accelerate evidenced, informed, equitable and sustainable action towards Universal Health Coverage (UHC) in Bangladesh and globally. The Centre will serve both as a national and global catalyst for evidence informed policy and practice and the development of country-based cadres necessary to implement UHC. The Centre will also work with a broad coalition of partners within Bangladesh and internationally on advancing practical efforts to accelerate Universal Health Coverage.

2.1.3 The Centre for Urban Equity and Health

Through research, training and partnership building, The Centre for Urban Equity and Health (CUEH) fosters innovation on how to equalize urban health inequities within Bangladesh and globally. Located at the James P. Grant School of Public Health (JPGSPH) in Dhaka, Bangladesh, CUEH serves as a knowledge hub on urban health equity with a specific focus on the social determinants of inequities in health, and the health systems issues of governance, information, human resources and service delivery. Through collaborative activities and joint learning, CUEH stimulates evidence-informed discourse and decision-making, and supports partnerships and networking among government policy makers, private and public service providers, researchers and development partners.

2.2 Organogram

I am doing my internship in the Finance & Accounts department of JPGSPH. Total employee here at James P Grant School of public health is 277. In my department there are 7 employees. Head of Finance from BRAC acts as the advisor of Finance & Accounts department of JPGSPH. There is an organ gram given below of JPGSPH. Only the Chain of command of the finance & accounts department is elaborated.



3 Works & Learnings during Internship

During my internship at James P Grant School of Public Health, BRAC University I got the opportunity to work into four projects. Out of the four I handled two projects solely. I had to look into the existing project budget, expenditure, prepare financial reports, track down the variance, prepare budget for any programs of those projects and communicate with donor. The four projects were Share-Net, Digital Sister, Breaking the Shame, Preventing Early Child Marriage.

3.1 SHARE-NET Bangladesh

Share-Net Bangladesh is a comprehensive digital knowledge platform focusing on sexual and reproductive health and rights (SRHR) in Bangladesh. Through a unique public-private-partnership with Red Orange Communications Ltd., a social communication agency, Share-Net Bangladesh is housed at the Centre of Excellence for Gender and Sexual Reproductive Health and Rights (CGSRHR) at the James P Grant School of Public Health. Share-Net Bangladesh is the first of three of national knowledge hubs supported by Share-Net International based in KIT, the Netherlands. Share-Net International and the country hubs aim to create greater space for national and global practitioners in SRHR to share their knowledge and experiences, and drive the SRHR agenda forward at the policy level.

In Bangladesh, Share-Net serves as an overarching knowledge network, bringing key practitioners, researchers, field officers, academics, and relevant stakeholders working in various fields of SRHR under one umbrella, encouraging them to share information and experiences. Along with creating an online community of practitioners, Share-Net Bangladesh offers a range of digital services to the registered users including access to e-library and tools and other resources on SRHR. Share-Net Bangladesh also serves as a space for members to organize dialogues around critical and emerging issues around sexuality, sexual health and education for adolescents, and child marriage. The dialogues and expert meetings harness greater understanding of the issues and challenges that continue in the SRHR sector.

3.1.1 Activities of SHARE-NET

Share-Net Bangladesh organizes regular expert meetings with sexual and reproductive health and rights (SRHR) specialists to strategize on how to move forward with critical national concerns within the sector. The space is also used by members to effectively network with other organizations and initiatives as well as to showcase their respective efforts and interventions in sexual reproductive health. A number of roundtables were organized around priority thematic areas in the SRHR field including child rights, sexuality, and knowledge management services for practitioners. In addition, Share-Net Bangladesh has provided critical input in policy and strategic papers, supported various member organization events, and created greater online conversations around issues of sex education, sexual health information and services, empowering girl children to end early marriage, and the interconnectedness of HIV/AIDS and SRHR.

3.2 Digital Sister for Urban Youth

Bangladesh is fast urbanizing with an estimated 35% to be living in major cities and tertiary towns. The country has 47.6 million young people, composing 28% of the entire population. While young people are bringing about socio-economic changes they remain a highly vulnerable population segment, having limited access to especially SRHR services and information. Urban middle-class has traditionally been under-served, falling through the cracks between interventions exclusively for the poor and high-cost private services.

A number of assumptions and myths surround the growing urban middle class youth and their social safety needs. There is limited understanding of what this population want and how they are accessing services given culture of stigmatization on especially issues of sexuality, sex education, and reproductive health and well-being. So JGSPH is working on this 'Digital Sister' project partnering with University of Amsterdam and Mayalogy, Bangladesh.

3.3 Breaking the Shame

This project, which will run from September 2015 to August 2018, endeavors to examine the theoretical concepts behind sexual education programmes and compare them with data gathered

qualitatively and checked partly through quantitative analysis. It will try to understand the needs and experiences of young people regarding sexuality and relationships. It will test different tools of elicitation to develop a comprehensive understanding of young peoples' views on sexual issues. Simultaneously it will aim to identify factors and barriers to building competence. Moreover, the project aims to go beyond knowledge acquisition, by developing and testing new and/or refined tools of competence building. The outcome will be a thorough overview of SRHR issues among the adolescent population in Bangladesh, as well as a tool to bridge the gap which groups working on these issues have faced in the past. Partners of this projects are Radboud University, the Netherlands, Unite for Body Rights, Bangladesh, Gender Justice and Diversity Programme, BRAC. Donor of this project is NWO-WOTRO Science for Global Development.

3.4 Preventing Early Child Marriage (ECM)

A central objective of this project is to identify the specific realities of life in urban slums that lead families to choose early marriage for their daughters or lead adolescents to choose early marriage for themselves. How do the determinants of ECM change when you look through an urban lens? Does the urban slum environment offer greater opportunities to prevent ECM? How do some girls manage to stay unmarried into adulthood? The literature review showed there is a dearth of literature focusing on ECM in the urban context, especially in-depth qualitative studies. Most programme interventions were designed based on findings from quantitative studies in rural areas, but do they translate into change in behavior for urban adolescents?

The project will also investigate what circumstances allow some young women to stay unmarried into adulthood. We will then share this knowledge with stakeholders in both the government and NGO sector, and assist our partners to apply this knowledge to future programme planning. With more robust evidence on the nature of ECM in urban slums, our partners will be better equipped to design relevant interventions which address the hardships faced by unmarried and married adolescents, and to also address the structural issues of poverty and access to education, ultimately aiming to reduce the prevalence of child marriage in the country.

3.5 On-Job Training

During my internship period I got selected to attend "Leadership and Programme Management Training" to be conducted by MDF Sri Lanka from October 2nd-6th 2016 in Colombo, Sri Lanka, funded by NICHE 157, NUFFIC.

The primary instructor was Miriam Lindwer, a senior consultant and trainer at MDF South Asia. Topics covered ranged from leadership, results-based management, advocacy and policy influencing, stakeholder and network management, fund-raising strategies, budget etc. The module was designed as such, that despite the diverse group of participants (a mix of professional backgrounds: administration, human resources, finance and research), it remained engaging, interactive and fun for everyone. Each day, at the beginning and end of our sessions, the instructor would make us reflect back on our learnings of the day. It was interesting to see how each one of us had different take-aways of the same lesson. I believe the course has equipped me with tools and expertise that I can utilize to handle my projects more efficiently. Using my learnings from Results-Based Management (RBM) approach I've learnt to plan, monitor and evaluate around a risk matrix and deploy risk-minimization strategies. Group exercises on 'situational leadership role-play' have helped me to understand my role within my team. to develop important skill sets, grow confidence in their abilities and ultimately contribute to enhanced organizational performance.

3.6 Others

Apart from the project works, I was responsible for doing other few important tasks. I had to do the Bank Reconciliation for four of the JPGSPH bank account. I had to prepare a report of VAT & TAX for the parties, vendors, consultants JPGSPH works with and also for the Staffs and submit those to the Government account. I prepared and certified the Tax Certificate report of the employees for their TAX return submission to National Board of Revenue (NBR), Bangladesh. Amongst all the works I found maintaining the communication and compliance according to the budget the most challenging tasks.

4 Self Evaluation

Overall, the experience doing internship at James P Grant School of Public Health proved to be both enjoyable and rewarding. I got to learn not only the professional works but also about myself. Firstly I shall start with the negative points about myself that I tried to overcome during this course of time.

I got an insight on my interpersonal skills. Being someone who takes time to open up amongst people, it was little difficult for me to communicate with the donors and project people. But with time I have improved that skill and now I consider myself someone who can open up amongst different types of people.

As a newcomer I always had the fear before doing anything which I feel is very common for all the newcomers. But the friendly colleagues and most importantly my supervisor helped me a lot to overcome that fear. My supervisor's guidance and support regarding every new task and projects helped me to deal those works with more enthusiasm and confidence

After the completion of my internship period, I can say that the sense of responsibility within me has gone up. I can feel that sense of responsibility towards my assigned tasks has increased. I have the sense of accountability for my works. Such sense of responsibility and accountability has led me to do my works with more accuracy.

I have observed my ability to perform and complete assigned tasks on time. This is one of the output result or impact of my sense of responsibility. Sometimes I stayed back at office even after the office hours. Those late hours were not due to my inefficiency but for the timely submission and workload which was caused due to not attending office for a week since I had to go to Sri Lanka to attend the training.

My ability to respond to challenges with creative thinking has increased. For instance, in the digital sister project the budget was already finalized before I got to handle that. After starting to handle that project, I figured out few important issues and fault that were missed during doing the budget. So, I raised these issues in front of the management. Such pro activeness of mine has succeeded to gain the trust of the management and Dean of JPGSPH. Now I have got the responsibility to deal with the donor and re-budgeting.

My technical skills have increased during the course of my internship period. I got to learn and operate new financial software. This has widened up my technological knowledge too. I feel this technical and technological knowledge will enable me to perform my future tasks and works with more ease and within lesser time.

This internship experience has increased my professional judgment and maturity. I can also sense a positive personal growth within myself. Probably that's what everyone feels after entering into job sector. Now I try to take any decision considering all the facts and possibilities.

The learnings from the on-job training have increased the level of confidence within me. Also the trust of the management and my supervisor help me take decision with more confidence. The training had a positive influence on me. Now I am able to take my stand with more confidence. Having the flexibility during work has increased my ability to work independently.

My ability to take and respond constructively to criticism has improved. We are not always tend to take criticism positively. At first I also had such tendency while working. But now I know criticism is not only to demean someone but to encourage someone to do something in a better and efficient manner.

I Approached work with integrity and sense of ethics. That's what helped me to gain the trust of the management, my supervisor and Dean of James P. Grant School of Public Health, BRAC University.

5 Conclusion

The Internship experience at James P. Grant School of Public Health, BRAC University was a learning experience for me. On the whole, this internship was a useful experience. I have gained new knowledge, skills and met many new people. I achieved several of my learning goals. The internship was also good to find out what my strengths and weaknesses are. This helped me to define what skills and knowledge I have to improve in the coming time. The connections I made here will help me to widen up my network and the learnings will help me to my future task and works more efficiently. Thus after the completion of my internship I can say I was able to successfully achieve the goals set for me at the beginning of my internship. At last this internship has given me new insights and motivation to pursue a career in the same field.

6 APPENDIX

October 17, 2016

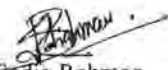
To Whom It May Concern

This is to certify that [REDACTED], Research Director of JPGSPH, BRAC University has been paid total salary of Tk. 27,65,478 (Twenty seven lac sixty five thousand four hundred seventy eight) for the period from July 2015 to June 2016 is as follows:

Particulars	Amount
Basic Salary	11,38,130
House Rent	7,49,760
Medical	1,17,860
Conveyance	70,840
Others	5,50,000
Bonus	81,980
Provident Fund	56,908
Total	27,65,478

It is also certified that Tk. 2,51,385 (Two lac fifty one thousand three hundred eighty five) has been deducted as income Tax from her Salary during the said period and deposited to the office of the Deputy Commissioner of Taxes, circle – 230, Zone – 11 through Bangladesh Bank vide the following Treasury Challans:

Challan No	Date	Amount
T-16	16-09-2015	18,780
T-57	14-10-2015	20,712
T-10	15-11-2015	20,712
T-23	14-12-2015	20,712
T-36	14-01-2016	20,712
T-2	14-02-2016	20,712
T-32	15-03-2016	22,053
T-2	17-04-2016	18,780
T-2	17-04-2016	22,053
T-30	15-05-2016	22,053
T-4	15-06-2016	22,053
T-88	14-07-2016	22,053
Total		2,51,385


Sadia Rahman
Accounts Officer
JPGSPH, BRAC University



16 October, 2016


To Whom It May Concern

This is to certify that [REDACTED], Field Manager of JPGSPH, BRAC University has been paid total salary of Tk. 7,20,000 (Seven lac twenty thousand) for the period from July 2015 to June 2016 is as follows:

Particulars	Amount
Basic Salary	3,60,000
House Rent	2,16,000
Medical	72,000
Conveyance	72,000
Total	7,20,000

It is also certified that Tk. 5,004 (Five thousand four) has been deducted as income Tax from his Salary during the said period and deposited to the office of the Deputy Commissioner of Taxes, circle – 230, Zone – 11 through Bangladesh Bank vide the following Treasury Challans:

Challan No	Date	Amount
T-16	16-09-2015	417
T-16	16-09-2015	417
T-57	14-10-2015	417
T-10	15-11-2015	417
T-23	14-12-2015	417
T-36	14-01-2016	417
T-2	14-02-2016	417
T-32	15-03-2016	417
T-2	17-04-2016	417
T-30	15-05-2016	417
T-4	15-06-2016	417
T-88	14-07-2016	417
Total		5,004


Sadia Rahman
Accounts Officer
JPGSPH, BRAC University



JPGSPH, BRAC University

At source TAX deducted Consultant List

For the month of September 2016

Sl	Supplier	Address	TAX (Tk)
1	Md. Masud Raihan	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	8,000.00
2	Mohammad Amzad Hossain	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	25,556.00
3	Rifat Shiahpar Khan	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	8,000.00
4	Robert N Sircar	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	882.00
5	Zakia Haque	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	8,000.00
Total in words: Fifty Thousand Four Hundred Thirty Eight taka only.			50,438.00


Sadia Rahman
Accounts Officer
James P. Grant School of Public Health
BRAC University

JPGSPH, BRAC University
At source TAX deducted Party List
For the month of September 2016

Sl	Supplier	Address	TAX (Tk)
1	ACI Logistics Ltd	Novo tower, Level-5,6,8, 270 tejgaon I/A Dhaka	5,045.00
2	Avinas Car Decoration	57 Shahid Tajuddin Ahmed sarani , Jaba Tower, Shop#3, Rasulbag, Mohakhali	83.00
3	BRAC University	66, Mohakhali, Dhaka-1212	33,729.00
4	Esquire Customer Care Ltd	Mohakhali Plaza(1st Floor), 55 Shaheed Tajuddin Ahmed Sarani, Mohakhali, Dhaka	1,530.00
5	Fatema Motors	Shop-7, 58 Shahid Tajuddin Ahmed sharani, Golden Plaza , Rasulbagh, Mohakhali, Dhaka	87.00
6	G4S Secure Solutions Bangladesh (P) Ltd.	House -22 Paragati Sharani Block -J, Baridhara, Dhaka -1212	911.00
7	Janani Printers	E-124, School Road, Wireless Gate Mohakhali, Dhaka-1212	1,031.00
8	Khalek Paribahan	53/5, Road-01, Mirpur-13 Dhaka	990.00
9	Link 3 Technologies Ltd.	Bulu Ocean Tower, 16th floor, 40, Kemal Atatürk Avenue, Banani, Dhaka-1213	18,810.00
10	MARKCOM Limited	House-35, 5th floor, Road-1, Block-A, Niketon, Gulshan 1, Dhaka	1,802.00
11	Millennium Service centre Limited	136/1, Tejgaon I/A, Dhaka	360.00
12	New Bismillah Decorator	House no-1/6, Mirpur	300.00
13	New Joy Photostat & Stationery	ja-176, Mohakhali, Wireless Gate, Back Side Columbia Super Market, Gulshan, Dhaka-1212	2,629.00
14	Smart Technologies (BD) Ltd.	Yakub South centre 67/D(Gld), 156(New), Mirpur Road(2nd floor), Lake Circus, Kolabagan	2,833.00
15	Swadesh Rent- A-Car	House No -69, Road No - 7/A , Dhanmondi, Dhaka - 1209	1,347.00
Total in words: Seventy One Thousand Four Hundred Eighty Seven taka only.			71,487.00


Sadia Rahman
Accounts Officer
James P. Grant School of Public Health
BRAC University

JPGSPH, BRAC University
At source VAT deducted Party List
For the month of September 2016

Sl	Supplier	Address	VAT (Tk)
1	ACI Logistics Ltd	Novo tower,Level-5,6,8, 270 tejgaon I/A Dhaka	8,407.00
2	Avinas Car Decoration	57 Shahid Tajuddin Ahmed sarani , Jeba Tower, Shop#3, Rasulbag, Mohakhali	139.00
3	BRAC Learning Centre (BLC-Uttara)	Uttara	153,223.00
4	BRAC University	66, Mohakhali, Dhaka-1212	101,188.00
5	Esquire Customer Care Ltd	Mohakhali Plaza(1st Floor), 55 Shaheed Tajuddin Ahmed Sarani,Mohakhali, Dhaka	7,650.00
6	Faterna Motors	Shop-7, 58 Shahid Tajuddin Ahmed sharani, Golden Plaza , Rasulbagh, Mohakhali, Dhaka	145.00
7	Janani Printers	E-124, School Road, Wireess Gate Mohakhali, Dhaka-1212	5,159.00
8	Khalek Paribahan	53/5, Road-01, Mirpur-13 Dhaka	4,950.00
9	MARKCOM Limited	House-35, 5th floor, Road-1, Block-A, Niketon, Gulshan 1, Dhaka	9,008.00
10	Md. Masud Raihan	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	12,000.00
11	Millennium Service centre Limited	136/1, Tejgaon I/A, Dhaka	546.00
12	Mohammad Amzad Hossain	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	38,333.00
13	New Bismillah Decorator	House no-1/6,Mirpor	1,000.00
14	New Joy Photostat & Stationery	ja-176, Mohakhali Wireless Gate, Back Side Columbia Super Market, Gulshan, Dhaka-1212	4,381.00
15	OGSB	Plot#6/1, Sec-17, Mirpur, Dhaka	190,499.00
16	Rifat Shahpar Khan	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	12,000.00
17	Swadesh Rent- A-Car	House No -69, Road No - 7/A , Dhanmondi, Dhaka - 1209	7,341.00
18	Zakia Haque	JPGSPH, BRAC University, 68 Shahid Tajuddin Ahmed Sharani, Level-6, icddr,b Building, Mohakhali, Dhaka-1225	12,000.00
Total in words: Five Lac Sixty Seven Thousand Nine Hundred Sixty Nine taka only.			567,969.00


Sadia Rahman
Accounts Officer
James P. Grant School of Public Health
BRAC University

JPGSPH

Name of Project: Digital Sister
Financial Information
For the month of September 2016

Sl #	Head of Account	Budget In Eur	Approved Budget in BDT	Expenditure upto July 2016	Aug-16	Sep-16	Cumulative till September 2016	Balance	% of Balance
1	Salary	124,424.00	10,576,040.00	1,524,335.00	336,429.00	343,613.00	2,204,377.00	8,371,663.00	79%
	Research Cost	69,316.00	5,891,860.00	420,516.00	1,356,804.00	11,095.00	1,788,415.00	4,103,445.00	70%
	-Bench Fee (JPG)	5,000.00	425,000.00	917.00	600.00	11,095.00	12,612.00	412,388.00	97%
	-Research Costs (JPG & Maya)	16,000.00	1,360,000.00	406,811.00	1,356,204.00		1,763,015.00	(403,015.00)	-30%
	-Travel Cost (JPG & Maya)	3,000.00	255,000.00	12,788.00			12,788.00	242,212.00	95%
	-Travel Cost (intl. Post doc, AISSR)	3,600.00	306,000.00				-	306,000.00	100%
	-Travel Cost (JPG Project Coordinator)	2,800.00	238,000.00				-	238,000.00	100%
	-Technical Support (JPG & Maya)	38,916.00	3,307,860.00				-	3,307,860.00	100%
							-	-	
							-	-	
	Knowledge Sharing, Capacity Strengthening, M&E activities	45,000.00	3,825,000.00	175,859.00	-	552.00	176,411.00	3,648,589.00	95%
	-Kick off workshop (JPG and Maya)	10,000.00	850000	175,859.00		552.00	176,411.00	673,589.00	79%
	-Midline workshop (JPG andmaya)	8,000.00	680000				-	680,000.00	100%
	-Community level workshop/face to face meetings	5,000.00	425000				-	425,000.00	100%
	-Training of researchers(JPG & Maya)	2,000.00	170000				-	170,000.00	100%
	-National conference/End off project workshop	15,000.00	1275000				-	1,275,000.00	100%
	-External monitoring and evaluation	5,000.00	425000				-	425,000.00	100%
	Total	238,740.00	20,292,900.00	2,120,710.00	1,693,233.00	355,260.00	4,169,203.00		

Financing

Opening Balance	7,599,229.37
Received during the month	
Bank Interest	
Total Fund	7,599,229.37
Expenditure	4,169,203.00
Balance	3,430,026.37

JPGSPH

Name of Project: Breaking the Shame

Financial Information

For the month of September 2016

Sl #	Head of Account	Budget	Approved Budget 1 EURO= BDT 85	Expenditure upto July 2016	Expenditure for the month August 2016	Expenditure for the month September 2016	Cumulative Expenditure to September 2016	Balance	% of Balance
1	Salary	154,638.00	13,144,230.00	2,587,794.00	308,685.00	256,922.00	3,153,401.00	9,990,829.00	76%
2	Research Cost								
	-Travel cost Field work								
	Local Travel Junior	1,350.00	114,750.00	350.00			350.00	114,400.00	100%
	Local Travel Senior Mid	1,200.00	102,000.00	20,526.00			20,526.00		0%
	Local Travel Field Site	800.00	68,000.00				-		0%
	Accommodation Junior	8,100.00	688,500.00				-	688,500.00	100%
	Accommodation Senior	2,625.00	223,125.00	2,124.00			2,124.00		0%
	-Research cost (JPG & BRAC)								
	Field Cost PHD	6,000.00	510,000.00				-		0%
	Material Cost In Field	13,000.00	1,105,000.00	1,000.00		1,657.00	2,657.00		0%
	Interaction tools for respondents	5,775.00	490,875.00				-		0%
	Communication Cost	600.00	51,000.00	2,200.00			2,200.00		0%
	Publication Cost Open Access	1,200.00	102,000.00				-		0%
	-Intl travel cost Phd	4,750.00	403,750.00	70,530.00		72,500.00	143,030.00	260,720.00	65%
	-Translation (JPG & RU)	5,000.00	425,000.00				-	425,000.00	100%
3	Knowledge Sharing, Capacity Strengthening, M&E								
	-Training of Educators	3,325.00	282,625.00				-	282,625.00	100%
	-Kick Off Workshop (JPG & BRAC)	10,000.00	850,000.00	81,684.00			81,684.00	768,316.00	90%
	-Final workshop	15,000.00	1,275,000.00				-	1,275,000.00	100%
	-Materials for Dissemination (JPG, UBR, BRAC)	8,286.00	704,310.00				-	704,310.00	100%
	Total	241,649.00	20,540,165.00	2,766,208.00	308,685.00	331,079.00	3,405,972.00	17,134,193.00	83%

Financing

Opening Balance	2,714,783.16
Received during the month	
Bank Interest	
Total Fund	2,714,783.16
Expenditure	3,405,972.00
Balance	(691,188.84)





