



Internship Report On
“Foreign Exchange Operation of Mutual Trust Bank
Limited”



মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড
Mutual Trust Bank Ltd.

you can bank on us



“Foreign Exchange Operation of Mutual Trust Bank Limited”

Submitted to

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LETTER OF TRANSMITTAL

23th December, 2013

Ms. Mahtab Faruqi

Course Instructor, BBS

BRAC University

Dear Madam,

Here I present my Internship report titled “Foreign Exchange Operations of Mutual Trust Bank Limited” with due gratitude and appreciation. As per partial fulfillment of the requirements for the MBA Degree, I have completed the internship from Mutual Trust Bank Limited, Bashundhara City Branch, Dhaka.

The internship program has given me the opportunity to learn about different aspects of this well reputed organization. Before facing the corporate world, I have gathered general idea about the organization culture and activities.

However, I have gathered all the facts that I could within this short period and have tried my level best to exert all the things as much presentable as possible.

Yours faithfully,

.....
Md. Nurul Islam

ID: 11164015

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At the beginning, I would like to express my sincere gratitude to Almighty, the most merciful and beneficial for empowering me to prepare the report within the scheduled time.

I also want to thank especially to my internship supervisor Ms. Mahtab Farouqi, Lecturer, BBS, BRAC University for her inspiring guidelines, valuable suggestion, constructive criticism and constant help throughout the work and in preparation of this report

I also express my warm gratitude and cordial thanks to the management and officials of Mutual Trust Bank Limited, Bashundhara City Branch who have given me the opportunity to work with them and helped a lot by providing the information and enabling me to prepare this report. I have received their generous help and support.

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